

# UC ANR ACADEMIC HUMAN RESOURCES (AHR) Post-Retirement Appointment Recall to Active Service (Re-Appointment Request Form)

Appointee's Name: \_\_\_\_\_

ANR Unit (*Payroll Home Dept*): \_\_\_\_\_ Position Location: \_\_\_\_\_

Appointment Period: \_\_\_\_\_

Title, Rank, and Step at Retirement: \_\_\_\_\_

Appointment Monthly Percent Time: \_\_\_\_\_

### Provide the following funding information:

COA : \_\_\_\_\_ %: \_\_\_\_\_ Effective Period: \_\_\_\_\_

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COA : \_\_\_\_\_ %: \_\_\_\_\_ Effective Period: \_\_\_\_\_

Please attach a justification summary with plan of work activities including all impacts and outcomes.

### Check if one or more of the following apply to the request:

Principal Investigator (PI) Status

Access to Donor Account(s)

Staff Supervision Assistance

Administrative Support

Office Space

Other: \_\_\_\_\_

### The Academic Human Resources Unit will:

Draft Appointment Letter

Add Job Code: \_\_\_\_\_

Identify FLSA Status: \_\_\_\_\_

Comments: \_\_\_\_\_

**Please allow 30 days for processing**

### Reviewed by:

\_\_\_\_\_  
Program/REC/County Director or Immediate Supervisor      Signature      Date

\_\_\_\_\_  
Financial Officer      Signature      Date

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Academic HR Manager

Signature

Date

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Vice Provost

Signature

Date

**Approved by:**

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Associate Vice President

Signature

Date