ANNUAL EVALUATION SUPERVISOR’S REVIEW

For the Period October 1, 2023 – September 30, 2024

Due- upload by March 7, 2025

**Review for:**

|  |  |
| --- | --- |
| Name: |  |
| Academic Title: | *Select title from the following list and delete the others:*  Assistant/Associate/Full Professional Researcher  Assistant/Associate/Full Project Scientist  Junior/Assistant/Associate/Full Specialist  Assistant/Associate/Full Specialist in Cooperative Extension  Assistant/Associate/Full Cooperative Extension Advisor  Academic Administrator I/II/III/IV/V/VI/VII  Academic Coordinator I/II/III |
| County/Program: |  |
| Current Rank/Step: |  |

**Review provided by**

|  |  |
| --- | --- |
| Name: |  |
| Title: |  |

**Feedback on Progress Towards Last Year’s Goals and Objectives & Goals and Objectives for the Coming Year**

*Please include a narrative appraisal of what the academic presents in their annual evaluation regarding performance and productivity as they progressed towards their previous year’s goals and objectives. Provide constructive guidance on:*

* *The areas in which the supervisor believes that the academic is meeting expectations for their level in each of the advancement criteria.*
* *Whether progress is being made in terms of productivity for rank and step and progress toward advancement to the next rank and step*
* *Areas of concern and suggestions for improvement*

*Indicate whether you approve of the academic’s goals and objectives for the coming year; if not, describe how they should be revised – be specific and offer measurable attributes to be tracked over the coming year.*

**Feedback on Barriers in Accomplishing Goals and Objectives & Support from Supervisor(s)**

*Provide comments on the academic’s barriers and progress to overcome them; and on any support the academic described that they would find helpful.*

**Other Comments**

*Provide other comments or feedback to the academic.*

**Overall Assessment**

*Please select one of the assessments below.*

* Demonstrates exemplary efforts beyond normal expectations
* Meets levels of expected program excellence
* Is deficient in expected levels of program excellence