



Glenn County 4-H Advisory Team

Monday, April 29, 2024 at 6:00 p.m.

UCCE Office, Orland

AGENDA

5:00 p.m. Welcome – Sign-in

- Check-in, How are you?
- Who will be taking meeting minutes today?

5:05 p.m. Glenn County 4-H Community Town Hall and Advisory Meeting Schedule

- How often do we want to have meetings?
 - Date and time Advisory Team
 - Date and time Community Town Hall

5:20 p.m. Leader Fees

- Glenn County 4-H to continue to pay for leader fees?
 - \$28.00 (State 4-H Office)

5:25 p.m. DOJ Livescan Fees

- Glenn County 4-H continue to pay for Livescan Finger print fees?
 - Up to \$20 for regular clearance
 - Up to \$35 for FBI clearance

5:35 p.m. 2024-2025 Annual Budget

6:10 p.m. 2024-2025 Enrollment Fees and the breakdown?

- 2023-2024 (Total) Breakdown \$67.00 (State Fee) \$3 (County Scholarship Fund) = Total \$70.00
- Enrollment Fees increased to \$80.00 after Early Bird deadline
- 2024-2025 (Total) Breakdown \$67.00 (State Fees) \$3 (County Scholarship Fund) = Total \$70.00
 - Do we want an additional financial incentive for enrollment?

6:20 p.m. Early Bird Enrollment

- Determine the date
 - Monday, September 16, 2024
 - 2025 Glenn County Fair ride passes – Three Name drawn at the Star Awards

6:30 p.m. Late Member Enrollment Procedure

- Continue with the 10 days?
- Written request form?

6:50 p.m. 2024-2025 Glenn County Fair Exhibition Enrollment Guideline

7:10 p.m. Incentive Program

- What are the next steps?
- What should it look like?



7:15 p.m. 4-H Buddy Program

- What will this look like?
- How do we implement it?
- Is this a project or mentorship opportunity?

7:45 p.m. Additional Items

- Event Committee Chair Planning Meeting Structure.
- Glenn County 4-H VMO Bylaws
- Ambassador Program (Announcement)

TBD p.m. Adjourn

California State 4-H Website: <http://www.ca4h.org>
Glenn County 4-H Website: <http://ceglenn.ucanr.edu>
ZSuite Enrollment Website: <https://4h.zsuite.org/>



UCCE GLENN COUNTY 4-H CALENDAR OF EVENTS 2023-2024



JANUARY 2024

- **Farm Bureau Crab Feed- Saturday, January 20, 2024 @ Glenn County Fairgrounds Serving (Participants: All 4-H Members) Dessert Booth (Chair: Plaza 4-H Club)**
- **ABA (Anything but Animals) Extravaganza (Food Fiesta, Creative Arts and Skills Event, and Job Interview Contest)- Saturday, January 13, 2024 @ Federated Church, Orland, 9:00 a.m. (Participants: All 4-H Members) (Chair: Clover 4-H Club)**
- **Glenn County 4-H Community Town Hall Meeting- Monday, January 22, 2024 @ GCOE, Willows and via Zoom, 7:00 p.m. (Participants: All Leaders, 4-H Members, and Families)**
- **Treasurer Mid-Year Club Peer Review Report & Checklist Due- Monday, January 22, 2024 @ UCCE Office (All Club Treasurer's)**

* Fair Clean Up and Fashion Revue/ Quilt Show first planning meetings to be held.

FEBRUARY 2024

- **County Presentation Day- Friday, February 2, 2024 @ Willows Intermediate School 5:30 p.m. (Participants: All 4-H Members) (Chair: Clover 4-H Club)**
- **Livestock Challenge – Thursday, February 15, 2024 @ Plaza Elementary School, 4:30 p.m. (Participants: All 4-H Members) (Livestock Challenge Chair: Lake 4-H Club)**
- **ABA (Anything but Animals) Judging- Thursday, February 15, 2024 @ Plaza Elementary School, 5:00 p.m.—7:00 p.m. (Participants: All 4-H Members) (ABA Judging Chair: Schaffert 4-H Club)**
- **4-H Camp Youth Director, Teen Counselor & Adult Online Applications Due – TBD @ UCCE Office**

MARCH 2024

- **4-H Fundraiser Dinner- Saturday, March 2, 2024 @ Willows Memorial Hall, 3:00 - 7:00 p.m. (Participants: All 4-H Members) (Chair: Willows 4-H Club)**
- **Glenn County 4-H Community Town Hall Meeting- Monday, March 18, 2024 @ UCCE Office and Zoom, 7:00 p.m. (Participants: All Leaders, 4-H Members, and Families)**
- **County Ambassador & Jr. Ambassador 2023-2024 Apps Due - Monday, March 18, 2024 @ UCCE Office**
- **Scholarship & Junior Leader Development Award Apps Due - Monday, March 18, 2024 @ UCCE Office**
- **Friends of the Fair Dinner - Saturday, March 23, 2024 @ Glenn County Fairgrounds**
- **Livestock Field Day- Saturday, March 23, 2024 @ Glenn County Fairgrounds, Orland, 9:00 a.m. (Participants: All Members/Clubs) (Chair: Capay 4-H Club)**

APRIL 2024

- **County Ambassador & Jr. Ambassador/ Scholarship/LDA Interviews - Thursday, April 4, 2024 @ UCCE Office, 6:30 p.m.**
- **Glenn County 4-H Town Hall Meeting- Monday, April 15, 2024 @ Willows GCOE and via Zoom, 7:00 p.m. (Participants: All Leaders, 4-H Members, and Families)**
- **Virtual Regional Presentation Days- April 4-22, 2024**
- **Glenn County Resource Conservation District Annual Run your Tail Off- Saturday, April 13, 2024 @ Buckhorn Recreation Area at Black Butte Lake, Time TBD (Participants: All Clubs)**
- **Fair Exhibition Requirements & Agreement Form and Presentation Form Due- Monday, April 15, 2024 @ UCCE Office**

- **Spring Tractor Supply Paper Clover Event- TBD @ Willows Tractor Supply**
- **Glenn County Fair Entry Due Electronically- Tuesday, April 16, 2024 @ Glenn County Fair (For more information contact the Glenn County Fair Office)**
- **Fashion Revue & Quilt Show- Saturday, April 27, 2024 @ Federated Church of Orland, 10:00 a.m. (Participants: All Members) (Chair: Schaffert 4-H Club)**
- **Fair Clean-up Day #1- Saturday, April 27, 2024 @ Glenn County Fairgrounds, 8:00 a.m.— 12:00 p.m. (Participants: All Members) (Chair: Stoney Creek 4-H Club)**
- **Glenn County 4-H Virtual Showcase- Starting Monday, April 29- May 20, 2024 @ UCCE Office**

MAY 2024

- **Fair Clean-up Day #2- Saturday, May 4, 2024 @ Glenn County Fairgrounds, 8:00 a.m.— 12:00 p.m. (Participants: All Members) (Chair: Stoney Creek 4-H Club)**
- **Glenn County Fair Week- May 16-19, 2024 @ Glenn County Fairgrounds**
- **State 4-H Field Day- TBD @ UC Davis**
- **4-H Camp Youth Online Applications Due - Monday, May 6, 2024 @ UCCE Office**

JUNE 2024

- **Glenn County 4-H Community Town Hall Meeting- Monday, June 24, 2024 @ UCCE Office and via Zoom, 7:00 p.m. (Participants: All Leaders, 4-H Members, and Families)**
- **Glenn County 4-H Camp- June 20-23, 2024 @ Camp Tehama, Mineral CA**

JULY 2024

- **Annual Project Reports (APR's), Record Books or Spark Achievement Books Due- Monday, July 1, 2024, to Key Leaders (All Members)**
- **Home Economic Award Applications/ All Memorial Awards Applications/ Proficiency Applications/ 5 Presentation Award Applications Due- Monday, July 1, 2024 @ UCCE Office**
- **California 4-H State Leadership Conference- TBD**

AUGUST 2024

- **Key Leader Annual Year- End Forms Due - Monday, August 5, 2024 @ UCCE Office**

ALL DATES AND /OR OTHER EVENT DETAILS ARE SUBJECT TO CHANGE - CHECK THE QUARTERLY NEWSLETTER FOR ANY CHANGES

Updated: January 19, 2024



UCCE GLENN COUNTY 4-H CALENDAR OF EVENTS 2023-2024



AUGUST 2023

- **National Night Out- Tuesday, August 1, 2023** @ Library Park, 6:00 - 9:00 p.m. (Participants: All Members)
- **Mandatory Key Leader Workshop- Thursday, August 3, 2023** @ UCCE Office, 5:30 p.m. (Participants: All Key Leaders) (Hosted by: UCCE Office)
- **County Record Book Evaluation- Saturday, August 12, 2023** @ UCCE Office, 8:00 a.m. (Participants: All Key Leaders and Adult Volunteers (Hosted by: UCCE Office)
- **Glenn County 4-H Community Town Hall Meeting- Monday, August 21, 2023** @ UCCE Office, and via Zoom, 7:00 p.m. (Participants: All Key Leaders & Voting Members)

* National Night Out, Star Awards and Leader Appreciation Dinner, and Bowl-A-Thon first planning meetings to be held.

SEPTEMBER 2023

- **Club Officer Training Boot Camp- Wednesday, September 6, 2023** @ UCCE Office, 4:30 - 7:00 p.m. (Hosted by: UCCE Office) (Participants: All Club Officers)
- **Member Early Bird Enrollment- Monday, September 18, 2023** (All members enrolled by this date will be entered into a drawing to win 2024 Glenn County Fair Ride Passes and will receive a free t-shirt.) (Enrollment fee will be \$70 until Monday, September 18, 2023 and then \$80 after.)
- **Corn Maze Work Day Community Service- Saturday, September 16, 2023** @ Country Pumpkins, 9:00 a.m. - 12:00 p.m. (Participants: All Clubs & Members)
- **National 4-H Week Window Display Location Deadline - Monday, September 11, 2023** @ Various Locations, Window Location. Theme: TBA (Hosted by: UCCE Office)
- **Glenn County 4-H Community Town Hall Meeting- Monday, September 18, 2023** @ Willows GCOE and via Zoom, 7:00 p.m. (Participants: All Leaders, 4-H Members, and Families)
- **Board of Supervisors National 4-H Week Proclamation- Tuesday, September 26, 2023** @ Willows, Board of Supervisors Chambers, 9:00 a.m. (Participants: County UCCE Staff and Senior Members)
- **Star Awards & Leaders' Appreciation Event- Saturday, September 23, 2023** @ Lake School, 6:00 p.m. (Hosted by: UCCE Office, Chair: Lake 4-H Club)

OCTOBER 2023

- **Corn Maze Host Day- All Clubs - Sunday, October 1, 2023** @ Country Pumpkins, 9:30 a.m. - 5:30 p.m.
- **Corn Maze Host Day- Clover 4-H Club- Saturday, October 7, 2023** @ Country Pumpkins, 9:30 a.m. - 5:30 p.m.
- **Corn Maze Host Day- Lake 4-H Club- Sunday, October 8, 2023** @ Country Pumpkins, 9:30 a.m. - 5:30 p.m.
- **National 4-H Week- October 1-7, 2023** Theme: I ♥ 4-H, 4-H is a Feeling
- **Fall Tractor Supply Paper Clover Event- October 4-15, 2023** @ Willows Tractor Supply (Participants: All Clubs)
- **Corn Maze Host Day- Capay 4-H Club- Saturday, October 14, 2023** @ Country Pumpkins, 9:30 a.m.- 5:30 p.m.
- **Corn Maze Host Day- Schaffert 4-H Club- Sunday, October 15, 2023** @ Country Pumpkins, 9:30 a.m.- 5:30 p.m.
- **Corn Maze Host Day- Stoney Creek 4-H Club- Saturday, October 21, 2023** @ Country Pumpkins, 9:30 a.m.- 5:30 p.m.
- **Corn Maze Host Day- Willows 4-H Club- Sunday, October 22, 2023** @ Country Pumpkins, 9:30 a.m.- 5:30 p.m.
- **Corn Maze Host Day- Plaza 4-H Club- Saturday, October 28, 2023** @ Country Pumpkins, 9:30 a.m.- 5:30 p.m.
- **Corn Maze Host Day- All Clubs- Sunday, October 29, 2023** @ Country Pumpkins, 9:30 a.m.- 5:30 p.m.

OCTOBER 2023 cont.

- **Red Ribbon Week- October 23-31, 2023**, Theme: "Be Kind to your Mind. Live Drug Free" *Wear your 4-H wristband to school* (Participants: All Members)

* County Presentation Day, 4-H Fundraiser Dinner, Livestock Field Day Livestock and Challenge, ABA Extravaganza, and Crab Feed Dessert Booth first planning meetings to be held.

NOVEMBER 2023

- **4-H Fair Exhibition Enrollment Deadline Requirement - Monday, November 6, 2023** @ UCCE Office/ Zsuite Enrollment System
- **Project Leader Meeting- Monday, November 6, 2023** @ UCCE Office, 6:00 p.m. (Participants: All new and returning Project Leaders)
- **Coats for Kids- 4-H Coat Drive Community Service- Monday, November 13 - Monday, December 11, 2023** @ Various Locations & Schools (Chair: UCCE Office) (Participants: All Members/Clubs)
- **Glenn County 4-H Community Town Hall Meeting- Monday, November 20, 2023** @ UCCE Office and via Zoom, 7:00 p.m. (Participants: All Leaders, 4-H Members, and Families)
- **Key Leader Annual Forms- Club Outreach Report & Program Plans Due - Monday, November 20, 2023** @ UCCE Office (All Key Leaders)

DECEMBER 2023

- **Bowl-A-Thon- Saturday, December 2, 2023** @ Orland Bowl, 11:00 a.m. (Participants: All Members) (Chair: Plaza 4-H Club and Willows 4-H Club)
- **4-H Club Treasurer's Workshop- Monday, December 4, 2023** @ UCCE Office, 5:30 p.m. (Participants: All Club Treasurer's)
- **Presentation Day 101 Training- Wednesday, December 6, 2023** @ UCCE Office, 6:30 - 7:30 p.m. (Hosted by: UCCE Office)
- **Coats for Kids Donation Drop-Off Deadline- Monday, December 11, 2023** @ UCCE Office (Participants: All Members)
- **New & Returning Project Leader eXtension In-Person Training - Wednesday, December 13, 2023** @ UCCE Office, 6:00 p.m. (Participants: All new and returning Project Leaders needing to complete their enrollment trainings.)
- **New & Returning Project Leader eXtension In-Person Training - Tuesday, December 19, 2023** @ UCCE Office, 6:00 p.m. (Participants: All new and returning Project Leaders needing to complete their enrollment trainings.)

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Updated: January 19, 2024



GLENN COUNTY 4-H COUNCIL
Budget and Fundraising Committee Meeting
Wednesday July 27, 2022
5:30 p.m.
UCCE Office, Orland



MINUTES

Meeting Attendees: Loren Chapman, Corie Hurlburt, Christine Kampmann, Holly Pool, Desiree Rodgers, Marci Sanchez

Agenda Packet reviewed by Attendees included: Annual Financial report (for account balance), Budget Review for 21-22 budgeted/actual and proposed 22-23, Profit and Loss detail report and some notes from Marci Sanchez, Treasurer.

Fundraiser Review- discussion of the money directive for each fundraiser. Making sure that the point of the fundraisers was kept for funding of events and scholarships (member enrollment support and senior scholarships. Attendees want to keep the Round Table fundraisers for the Member support scholarships and the Senior Scholarships. The committee suggests the Fundraiser dinner profits would be 50% General fund and 50% to educational purposes for members; being sure to discuss the educational purposes funding to be discussed immediately after the dinner.

Budget Review. Discussion of each account and filled in proposed budget. We have money to spend as the UCCE policy is to have two operating year funds in the account with no excess.

A good project to take on would be upgrading the Fair Cookhouse; budget proposed is \$7500. This would be made to a new account to keep track of the project.

The committee discussed 4-H Council paying for all the club awards this year and not invoicing the clubs.

Senior Scholarship account should be the income of the BowlAThon, Enrollment fee portion, and the RoundTable fundraiser. Council should fund out of reserves if needed; depending on the outcome of the scholarship committee meeting

More monies should be used to help fund 'upgrades'/changes to events.

Respectfully submitted,
Marci Sanchez

AWARDS - INCENTIVES & RECOGNITIONS	\$ 4,000.00	\$ 2,302.66	\$ 3,000.00	\$ 626.79	\$ 2,000.00	\$ 1,361.87	\$ 7,000.00	\$ 6,567.33	\$ 7,000.00	Started at \$2500.00; increased twice with submitted requests for increase
BANK CHARGES	\$ 50.00	\$ -	\$ 50.00	\$ 7.25	\$ 100.00	\$ 39.70	\$ 100.00	\$ 117.00	\$ 100.00	
CAMP	\$ 7,500.00	\$ 140.00	\$ 6,000.00	\$ -	\$ 5,000.00	1500.00**	\$ 6,000.00	\$ 10,243.65	\$ 6,000.00	
CLUB SUPPORT EXPENSE	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,050.00	\$ 5,000.00		\$ 5,000.00	Change to Club/Leader/Project Support Request
COUNTY - ABA EXTRAVAGANZA	\$ 400.00	\$ 318.91	\$ 300.00	\$ -	\$ 400.00		\$ 600.00	\$ 319.06	\$ 500.00	increased from \$300
COUNTY- ABA JUDGING									\$ 500.00	
COUNTY - CLUB OFFICER TRAINING	\$ 500.00	\$ 613.58	\$ 100.00	\$ -	\$ 800.00	\$ 48.87	\$ 1,000.00	\$ 1,010.66	\$ 1,500.00	
COUNTY - FAIR CLEAN UP DAY	\$ 150.00	\$ -	\$ 150.00	\$ -	\$ 200.00		\$ 150.00	\$ 267.90	\$ 300.00	
COUNTY - FASHION REVUE/QUILT	\$ 500.00	\$ 100.00	\$ 250.00	\$ -	\$ 200.00	\$ 213.94	\$ 400.00	\$ 128.01	\$ 800.00	
COUNTY - KEY LEADER TRAINING	\$ 100.00	\$ -	\$ 200.00	\$ 204.35	\$ 450.00	\$ 153.65	\$ 1,000.00	\$ 1,162.76	\$ 1,000.00	Items bought for leaders from account later than event. Use Club Support Expense Account?
COUNTY - LIVESTOCK CHALLENGE	\$ 300.00	\$ 301.32	\$ 150.00	\$ 18.72	\$ 500.00		\$ 250.00	\$ 144.97	\$ 600.00	
COUNTY - LIVESTOCK FIELD DAY	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 250.00	\$ 246.62	\$ 600.00	
COUNTY - PRESENTATION NIGHT	\$ 500.00	\$ 340.76	\$ 400.00	\$ 110.49	\$ 400.00	\$ 138.55	\$ 400.00	\$ 127.59	\$ 400.00	
COUNTY - RECORD BOOK JUDGING	\$ -	\$ -	\$ -	\$ 38.79	\$ -		\$ 500.00	\$ 141.12	\$ 500.00	
COUNTY - ROUND UP EVENT	\$ -	\$ -	\$ -	\$ -	\$ 600.00					Planned?
COUNTY - STAR AWARDS / LEADER APPRECIATION	\$ 1,000.00	\$ 795.18	\$ 750.00	\$ 1,126.60	\$ 1,500.00	\$ 1,420.63	\$ 1,500.00	\$ 1,235.15	\$ 1,500.00	
CSU EVAL 101					\$ 600.00		\$ 450.00	\$ 104.65	\$ 450.00	
CURRICULUM	\$ 1,000.00	\$ 71.89	\$ 200.00	\$ -	\$ 200.00	\$ 146.92		\$ 2,258.35		Applications fro Project help. Dairy, Foods, Arts and crafts support
ENROLLMENT FEE WAIVERS	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00		\$ 2,200.00	\$ 2,790.00	\$ 3,000.00	
EXPANSION & REVIEW	\$ 100.00	\$ 48.00	\$ 50.00	\$ -	\$ 50.00		\$ 50.00	\$ -	\$ 50.00	
FAIR COOKHOUSE							\$ 7,500.00	\$ 1,633.48		
GIFTS	\$ 100.00	\$ -	\$ 50.00	\$ 25.90	\$ 200.00		\$ 200.00	\$ 46.90	\$ 200.00	
LEADER SUPPORT EXPENSE (STATE FEES AND FINGERPRINTING)	\$ -	\$ 2,168.00	\$ 2,000.00	\$ 444.00	\$ 2,000.00	\$ 1,968.00	\$ 2,500.00	\$ 2,380.00	\$ 2,500.00	
POSTAGE	\$ 500.00	\$ 120.60	\$ 250.00	\$ 264.00	\$ 1,000.00	\$ 516.00	\$ 1,000.00	\$ 1,105.76	\$ 1,400.00	Postage went up July 23
REPAIRS (COUNCIL OWNED EQUIPMENT) ANYTHING OVER NEEDS TO COME TO COUNCIL FOR APPROVAL	\$ 200.00	\$ (125.75)	\$ 150.00	\$ 56.50	\$ 150.00	\$ 43.08	\$ 150.00	\$ 151.62	\$ 150.00	
RESERVE**	\$ -	\$ 43.21	\$ -	\$ -	\$ -					

Glenn County 4-H Chart of Accounts Glossary

Name of Account	Type of Account	What is the Account used for?	More Details/How does this account work?
Accounts Receivable	Account Receivable		
4-H Staffing	Expense	4-H Staff	The account was used more than 5 years ago to hire one staff personnel.
Accounts Payable	Accounts Payable		
Adopt-a-Family	Expense	Purchasing items for the Adopt-a-Family program.	Council votes on the number of <i>children</i> and <i>elders</i> they want to adopt through the HHSA for the holiday season. A set amount is voted on, and clubs are asked to contribute. Clubs will vote on their budget and write a check to 4-H Council to contribute.
All-Star Jackets, Shirts	Expense	Branded Jacket and Shirt for the County Ambassadors (formerly All-Star Blast)	Historically, Council would purchase the All-Star Blast Team a 4-H branded jacket and polo. The team started fundraising as well for trips and other opportunities. The Ambassadors, formerly the All-Star Blast Team, also has a restricted account.
Awards – Incentives & Recognition	Expense	Purchasing club, event, and county awards.	The number of awards in stock and the projected amount needed for all events is considered. This includes Primary Ribbons, Seals for Record Books, various ribbons, and awards and recognition for the Star Awards and Leaders Appreciation Event.
Bank Charges	Expense	Covering bank charges	Occasionally an account will accrue bank charges due to receiving a bounced check. This anticipated expense provides security for unexpected expense.
Club Support	Expense	A monetary donation is received and then dispersed from here.	This account money goes in and right back out. Example: Country Pumpkins has historically donated money to Glenn County 4-H. The money received is deposited into this account, and then the money is dispersed per the donor's wishes.
Council meetings – food, snacks	Expense	Snacks and food provided at Council Meetings	Council hasn't provided snacks or food at Council Meetings for approximately five years.

Glenn County 4-H Chart of Accounts Glossary

Name of Account	Type of Account	What is the Account used for?	More Details/How does this account work?
County - 4-H Camp	Expense	4-H Camp	The budget is used to fund, staffing (Camp Director, Nurse, and Cook), activities, food, camp reservations, t-shirts, and other expenses or costs related to 4-H Camp
County – ABA Extravaganza	Expense	To fund expenses with the event.	Expenses can be building rental fees (typically try somewhere free) or supplies needed for the event: table cloths, paper plates and forks for tasting the food, and event materials.
County – Club Officer Training	Expense	Club Officer Training	Materials to support the officer's role are purchased (binders, pencils, pencil pouch for Treasurer, and calculator). A meal or heavy snack is typically provided for the event as well.
County – Fair Clean up	Expense	To cover supplies.	This event requires very little. Families are asked to bring their tools and lend a hand. The money budgeted for this event will often cover a treat/snack such as donuts, trash bags, and gloves.
County – Fashion Revue	Expense	To cover supplies for the event.	The money will cover snacks/food/refreshments, decorations, and supplies needed for the event.
County – Key Leader Training	Expense	To cover supplies needed.	This expense covers a meal, materials, and supplies needed for the Key Leaders.
County- Livestock Challenge	Expense	To cover event supplies.	This event has minimal expenses, but a committee may want to provide a refreshment, update materials, or decorate.
County – Livestock Field Day	Expense	To cover event supplies.	This event has minimal expenses. The fee for the use of the fairgrounds will need to be considered. Similar to other events, the committee may want to provide refreshments, snack, or provide 'thank you' gifts for the presenters.
County – Presentation Night	Expense	To cover event supplies.	We have been able to use Willows Intermediate School without charge for several years. The money budgeted for this event typically covers pizza, salad, and a drink for the Evaluators and Room Coordinators. They are provided dinner while receiving instruction.
County – Record Book Judging	Expense	To cover event supplies.	This event typically provides food and snacks for the evaluators. Depending on the amount of time it takes to evaluate books, donuts could be purchased for breakfast and lunch provided.

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County – Round Up Event	Expense	TO cover event supplies.	This event has looked different over the years. The time, location, and committee would dictate the event. Expenses could be minimal if each club has a booth with an activity and a prize or candy, or it could be more expensive if you give out something free like hot dogs or popcorn.
County–Star Awards/Leaders	Expense	To cover event supplies.	The Star Awards and Leaders Appreciation Event recognizes the youth and Adult Volunteers. The budgeted money pays for decorations, food, and additional supplies.
County Fees	Income		
CSU Eval 101	Expense	Event expenses	This event is a collaboration with CSU, Butte County 4-H, Nevada County, and
Curriculum	Expense	Curriculum	Curriculum and supporting materials that can be checked out from the to assist with the delivery of the project.
Donation-Barceloux-Tibbessart	Equity	To deposit and purchase BT Grant awarded money.	Each year, the 4-H CES applies for the Barceloux-Tibbessart Foundation Grant. IF awarded, the money is deposited into this account and then the materials are purchased out of the account. The account will hold a balance for a short period.
Donation – CA 4-H Found Giv Tues	Income	Money received from Giving Tuesday	CA 4-H Foundation Giving Tuesday is an annual fundraiser that is hosted by the California 4-H Foundation and promoted by the UCCE Office. Money awarded through the foundation is deposited into this account.
Donation – Country Pumpkins	Income	Deposit account for money received from Country Pumpkins.	When a donation is received from Country Pumpkins it is deposited into this account. It then gets moved to the Club Support account to be dispersed per donors wishes.
Donation-GC Farm Bureau	Income	Deposit account for money received from Glenn County Farm Bureau.	Glenn County 4-H has historically received all proceeds from the Dessert Booth at the Farm Bureau Crab Feed. All proceeds from this event will be deposited into this account.
Donation – Misc.	Income	Deposit account	Occasionally patrons come into the UCCE Office or mail a check for the Glenn County 4-H program. The money is deposited into this account or where elsewhere, depending on donor's wishes.
Door Prizes & Food	Expense	Door prizes and food at	

Glenn County 4-H Chart of Accounts Glossary

Name of Account	Type of Account	What is the Account used for?	More Details/How does this account work?
Expansion & Review	Expense	Materials for expanding the program	The account can be used to purchase materials to help deliver the program or to promote the program. Example of items would be
Fundraiser – Bowl-a-Thon	Income	Scholarships	This fundraiser has been used to generate funds for the Glenn county 4-H program. Approximately five years ago, it was voted at Council to designate the money for the Glenn county 4-H Scholarship.
Fundraiser – Color-me-Green Run	Income	To purchase materials and supplies for the event.	The budgeted money purchases event supplies (dye, t-shirts, snacks, ect.). The event hasn't taken place for a few years because of low participation.
Fundraiser – County Dinner	Income	Supplies, food, and decorations.	The event requires funds for a deposit or rental fee, paper products, food, decorations, and utensils. If there is a carnival at the event, prizes will need to be budgeted as well and games may need to be added or updated.
Fundraiser – Fair Cookhouse	Income	Purchasing supplies for the fundraiser.	This fundraiser requires food purchases and supplies (paper products, utensils) and any kitchen tools to be purchased through this account, leaving only the profit. The money is then reconciled into the general funds.
Fundraiser – FB Crab Feed Dess	Income	Money made from the Dessert Booth at the Farm Bureau Crab Feed	Glenn County 4-H has historically received all proceeds from the Dessert Booth at the Farm Bureau Crab Feed. All proceeds from this event will be deposited into this account. We supply all dessert trays, plastic wrap, plates, utensils, and trash bags.
Fundraiser – RTP (M/L Support)	Income		
Fundraiser – *GEN FUND	Income		
Gifts	Expense		
Leader – Support (fee/Fingerprint)	Expense		
Opening balance equity	Equity		

Glenn County 4-H Chart of Accounts Glossary

Name of Account	Type of Account	What is the Account used for?	More Details/How does this account work?
Payroll Expenses	Expense	Payroll	There was a period of time when Glenn County 4-H Council paid for a portion of the CES (formerly Program Rep.) position. This has not happened for a couple of years due to financial support from the County Board of Supervisors and grant funding.
Postage	Expense	Postage	All mailings (flyers, Roundup, leader cards, event invites, event thank you letters, ect.) from Glenn County 4-H are purchased through this account.
Repairs – Council Owned Eqpt. Reserve***	Expense Expense	Repairs of 4-H owned equipment.	Repairs can range from tires on the 4-H wagon, spickits on the large jugs, to the trailer.
Fair Cookhouse Project	Expense	Updates/repairs on the Cookhouse	This account was created to budget repairs on the Cookhouse. Electrical and windows were updated in 2023. A covering and counter were added around the BBQ area in 2023.
Reserves**	Expense		
Restricted – Elk Creek 4-H	Equity	Funds on hold for three years.	Elk Creek 4-H Community Club was disbanded in 2021. Policy states the funds must be held in a restricted account for three years unless the club reinstates before then. Once the three years has been met, the funds are placed into council general funds. Funds return to general account in _____.
Restricted – Grindstone 4-H	Equity	Funds on hold for three years.	Grindstone 4-H Community Club was disbanded in 2021. Policy states the funds must be held in a restricted account for three years unless the club reinstates before then. Once the three years has been met, the funds are placed into council general funds. Funds return to general account in _____.
Restricted Funds – CSU Eval 101	Equity		
Restricted Funds – 4-H Store	Equity		
Restricted Funds – Ambassador	Equity		

Glenn County 4-H Chart of Accounts Glossary

Name of Account	Type of Account	What is the Account used for?	More Details/How does this account work?
Restricted Funds – Archery Project	Equity		
Restricted Funds – Avian Project	Equity		
Restricted Funds – Comm Pride	Equity		
Restricted Funds – Dairy Rep Heifer	Equity		
Restricted Funds – Dog Care & Trn	Equity		
Restricted Funds – Elk Creek 4-H	Equity		
Restricted Funds – Goat Project	Equity		
Restricted Funds – HI 4-H	Equity		
Restricted Funds – Horse Project	Equity		
Restricted Funds – Jr. Master Gardners	Equity		
Restricted Funds – Livestock Loan	Equity		
Restricted Funds – Member Support	Equity		
Restricted Funds – Milk Parlor	Equity		
Restricted Funds – Rabbit Project	Equity		
Restricted Funds – Scholarships	Equity		
18-19 Scholarships	Equity		
19-20 Scholarships	Equity		

Glenn County 4-H Chart of Accounts Glossary

20-21 Scholarships	Equity		
21-22 Scholarships	Equity		
22-23 Scholarships	Equity		
Restricted Funds – Sewing Project	Equity		
Restricted Funds -Sport Shooting	Equity		
Restricted Funds- Woodcarving	Equity		
Restricted Funds – Yoga	Equity		
Restricted Funds – 4-H Camp	Equity		
Retained Earnings	Equity		
Schol, All Star, Leader Sel Inter	Expense		
Scholarship Workshop	Expense		
Scholarship – Seniors	Expense		
Sectional Presentation Day	Expense	Expenses to support the event.	This event rotates between Glenn, Butte, and Tehama. This event's expenses could include providing a meal for the Evaluators and Room Coordinators, snacks, or facility deposit or rental fee.
State Fees	Equity		
State Leaders Forum	Expense		
State Leadership Conference	Expense		
Supplies	Expense	Supplies to support the program outside of an event.	
Supplies – Camp	Other Current Asset		
Supplies – Cookhouse	Other Current Asset		
Teen Mental Health Training	Expense	To offer a meal, snacks or to pay registration fees for participants.	The State 4-H Office has offered this training. Expenses went to providing snacks and sandwiches for participants.

Glenn County 4-H Chart of Accounts Glossary

Temp. Restricted Net Assets	Equity		
Tri-Counties-Checking	Bank		
TSC – 4-H Camp 70%	Equity	To assist with camperships.	Tractor Supply Clover Campaign is a fundraiser created by Tractor Supply Nationwide, benefiting the 4-H program and designated for camperships and leadership opportunities. 90% of proceeds stay in the county they were raised. Council voted to have 70% go toward campership fees.
TSC 4-H Camp Leadership 30%	Equity	To assist with leadership opportunities.	Tractor Supply Clover Campaign is a fundraiser created by Tractor Supply Nationwide, benefiting the 4-H program and designated for camperships and leadership opportunities. 90% of proceeds stay in the county they were raised. Council voted to have 30% go toward leadership opportunities.
Uncategorized Expenses	Expense		
Undeposited Funds	Other Current Asset		

Glenn County 4-H Council
Profit & Loss Budget vs. Actual
 July 1, 2023 through May 29, 2024

5:20 PM
 05/29/24
 Cash Basis

	Jul 1, '23 - May 29, 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Donation-CA 4-H Found Giv Tues	3,332.00	3,000.00	332.00	111.1%
Donation - Country Pumpkins	0.00	6,000.00	-6,000.00	0.0%
Donation - GC Farm Bureau	1,000.00	800.00	200.00	125.0%
Donation - Misc.	107.00	200.00	-93.00	53.5%
Fundraiser - Bowl-A-Thon	2,619.20	3,000.00	-380.80	87.3%
Fundraiser - County Dinner	13,600.16	10,000.00	3,600.16	136.0%
Fundraiser - Fair Cookhouse	13,036.82	5,000.00	8,036.82	260.7%
Fundraiser - FB Crab Feed Dess	2,983.46	2,000.00	983.46	149.2%
Total Income	36,678.64	30,000.00	6,678.64	122.3%
Gross Profit	36,678.64	30,000.00	6,678.64	122.3%
Expense				
Awards - Incentives & Recogniti	3,947.87	10,000.00	-6,052.13	39.5%
Bank Charges	53.50	100.00	-46.50	53.5%
Club Support Expense	1,250.00	7,000.00	-5,750.00	17.9%
Council meetings-food, snacks,	80.97	0.00	80.97	100.0%
County- 4-H Camp	163.52	6,000.00	-5,836.48	2.7%
County-Fashion Rev. & Quilt Show	296.64	1,000.00	-703.36	29.7%
County - ABA Judging Day	124.88	500.00	-375.12	25.0%
County - Club Officer Training	553.99	1,500.00	-946.01	36.9%
County - Fair Clean Up	7.12	300.00	-292.88	2.4%
County - Food Fiesta-Interview	8.73	500.00	-491.27	1.7%
County - Key Leader Training	294.13	1,000.00	-705.87	29.4%
County - Livestock Challenge	337.48	1,000.00	-662.52	33.7%
County - Livestock Field Day	794.88	1,000.00	-205.12	79.5%
County - Presentation Night	321.90	400.00	-78.10	80.5%
County - Record Book Evaluation	27.75	500.00	-472.25	5.6%
County - Round Up Event	0.00	500.00	-500.00	0.0%
County - Star Awards/Leaders	1,267.54	1,000.00	267.54	126.8%
CSU Eval 101	0.00	450.00	-450.00	0.0%
Curriculum	29.44	1,000.00	-970.56	2.9%
Enrollmt Fee Wvrs (Member Supp)	0.00	4,000.00	-4,000.00	0.0%
Expansion & Review	316.95	600.00	-283.05	52.8%
Fair Cookhouse Project	0.00	7,500.00	-7,500.00	0.0%
Gifts	50.75	1,000.00	-949.25	5.1%
Leader Support(fee/Fingerprint)	1,836.00	2,500.00	-664.00	73.4%
Postage	990.92	2,000.00	-1,009.08	49.5%
Repairs- Council Owned Eqpt.	0.00	500.00	-500.00	0.0%
Schol,All Star,Leader Sel Inter	0.00	250.00	-250.00	0.0%

Glenn County 4-H Council
Profit & Loss Budget vs. Actual
 July 1, 2023 through May 29, 2024

	Jul 1, '23 - May 29, 24	Budget	\$ Over Budget	% of Budget
Scholarship - Seniors	0.00	2,700.00	-2,700.00	0.0%
Supplies	5,090.25	500.00	4,590.25	1,018.1%
Total Expense	17,845.21	55,300.00	-37,454.79	32.3%
Net Ordinary Income	18,833.43	-25,300.00	44,133.43	-74.4%
Net Income	18,833.43	-25,300.00	44,133.43	-74.4%

**Glenn County 4-H Council
Balance Sheet
As of May 29, 2024**

5:20 PM
05/29/24
Accrual Basis

	May 29, 24
ASSETS	
Current Assets	
Checking/Savings	106,744.52
Tri Counties-Checking	106,744.52
Total Checking/Savings	106,744.52
Total Current Assets	106,744.52
TOTAL ASSETS	106,744.52
LIABILITIES & EQUITY	
Equity	
Donation-Barceloux-Tibbessart	17.20
Opening balance equity	63,551.79
Reserves**	-4,844.53
Restricted - Elk Creek 4-H	1,525.50
Restricted - Grindstone 4-H	1,632.90
Restricted Funds- CSU Eval 101	221.31
Restricted Funds-4-H Store	
Glenn County 4-H T-Shirt Sales	10.00
Restricted Funds-4-H Store - Other	-1,421.01
Total Restricted Funds-4-H Store	-1,411.01
Restricted Funds-Ambassador	3,263.09
Restricted Funds-Archery Proj	638.63
Restricted Funds-Avian Project	58.90
Restricted Funds-Comm Pride	-18.06
Restricted Funds-Dog Care & Trn	102.96
Restricted Funds-Goat Project	137.92
Restricted Funds-HI 4-H	3,771.46
Restricted Funds-Horse Project	963.14
Restricted Funds-Livestock Loan	1,198.39
Restricted Funds-Member Support	-3,165.50
Restricted Funds-Milk Parlor	198.91
Restricted Funds-Rabbit Project	35.40
Restricted Funds-Scholarships	
18-19 Scholarships	-1,009.34
19-20 Scholarships	1,510.50
20-21 Scholarships	-1,961.00
21-22 Scholarships	300.00
22-23 Scholarship	1,446.53
23-24 Scholarship	2,283.00
Restricted Funds-Scholarships - Other	157.00
Total Restricted Funds-Scholarships	2,726.69

Glenn County 4-H Council
Balance Sheet
 As of May 29, 2024

5:20 PM
 05/29/24
 Accrual Basis

	May 29, 24
Restricted Funds-Sewing Project	20.83
Restricted Funds-Sport Shooting	-63.18
Restricted Funds-Woodcarving	2,724.73
Restricted Funds-Yoga Project	240.00
Restricted Funds - 4-H Camp	807.12
Restricted Funds - Orland 4-H	2,016.66
State Fees	-1,409.00
TSC - 4-H Camp- 70%	7,782.88
TSC - Leadership 30%	5,185.96
Net Income	18,833.43
Total Equity	106,744.52
TOTAL LIABILITIES & EQUITY	106,744.52

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05/29/24

Cash Basis

Glenn County 4-H Council
Profit & Loss
July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>
Ordinary Income/Expense	
Income	
Donation-CA 4-H Found Giv Tues	3,332.00
Donation - Country Pumpkins	0.00
Donation - GC Farm Bureau	1,000.00
Donation - Misc.	107.00
Fundraiser - Bowl-A-Thon	2,619.20
Fundraiser - County Dinner	13,600.16
Fundraiser - Fair Cookhouse	13,036.82
Fundraiser - FB Crab Feed Dess	2,983.46
Total Income	<u>36,678.64</u>
Gross Profit	36,678.64
Expense	
Awards - Incentives & Recogniti	3,947.87
Bank Charges	53.50
Club Support Expense	1,250.00
Council meetings-food, snacks,	80.97
County- 4-H Camp	163.52
County-Fashion Rev.& Quilt Show	296.64
County - ABA Judging Day	124.88
County - Club Officer Training	553.99
County - Fair Clean Up	7.12
County - Food Fiesta-Interview	8.73
County - Key Leader Training	294.13
County - Livestock Challenge	337.48
County - Livestock Field Day	794.88
County - Presentation Night	321.90
County - Record Book Evaluation	27.75
County - Star Awards/Leaders	1,267.54
Curriculum	29.44
Expansion & Review	316.95
Gifts	50.75
Leader Support(fee/Fingerprint)	1,836.00
Postage	990.92
Supplies	5,090.25
Total Expense	<u>17,845.21</u>
Net Ordinary Income	<u>18,833.43</u>
Net Income	<u><u>18,833.43</u></u>



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Agriculture and Natural Resources ■ 4-H Youth Development Program

2023-2024 Glenn County 4-H Program Participation Guidelines

Section 1- Enrollment Deadline

Enrollment is open year-round. Youth may sign up for 4-H at any time throughout the calendar year. However, to be eligible to exhibit and participate as a 4-H member at the 2024 Glenn County Fair, enrollment must be complete by **Monday, November 6, 2023**. Complete enrollment is an approved enrollment profile for the program year in 4-H enrollment system and payment for program year enrollment fees received by the deadline.

Section 2 - Early Bird Enrollment

All members who complete the enrollment process in Glenn County 4-H by **Monday, September 18, 2023**, will be entered into a drawing to win 2024 Glenn County Fair ride passes. Three names will be drawn at the Star Awards Event.

Section 3- Late Member Enrollment Procedure

Glenn County 4-H has special requirements for youth exhibiting and participating at the Glenn County Fair. If a member wishes to exhibit at the Glenn County Fair and has missed the Fair Exhibition Enrollment deadline, the member must complete the following process and turn in all completed paperwork and payment to the UCCE Office:

1. Member must complete and submit the county 4-H Fair Exhibition Late Enrollment Form to the UCCE Office within 15 days of the Glenn County 4-H Exhibition Requirement Fair Enrollment Deadline. (Requirements for fair exhibition and participation are to be enrolled no later than **Monday, November 6, 2023**). The 4-H Fair Exhibition Late Enrollment Form can be found at: https://ceglenn.ucanr.edu/Glenn_County_4-H_Program_286/Forms_839/ or picked up at the UCCE Office.
2. The member must submit a completed enrollment packet or self-enroll online at: <https://4h.zsuite.org/>, and pay the enrollment fees (\$70 per youth). You can pay via credit card or pay at the UCCE Office with a check or cash. Fee waivers are also available if the criteria meet the monthly minimum household requirements. Fee waivers can be found at: https://ceglenn.ucanr.edu/Glenn_County_4-H_Program_286/Forms_839/ or the UCCE Office.



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Section 4 – Project Across Club, County, or State Lines Request and Agreement

4-H Members may participate in projects offered by a neighboring club, county, or state if the headquarters club does not offer the 4-H project a member is interested in. The community 4-H club and project adult volunteers in both clubs and 4-H Youth Development Program (YDP) staff in all counties and states involved must approve the participation. (See Project Across Club, County or State Lines Request and Agreement Form at: https://ceglenn.ucanr.edu/Glenn_County_4-H_Program_286/Forms_839/).

It is the responsibility of the 4-H member and their parent/guardian to acquire the signatures of the home and host community 4-H club and project adult volunteers. The completed request form must be returned to the home UCCE Office for verification and approval. The Glenn County UCCE 4-H YDP staff will contact the host county 4-H staff for approval. The deadline for completing the form is listed below:

1. The form must be completed and approved by the first project meeting attended.

Section 5 – Request for 4-H Membership in a Neighboring County or State

The county of residence is the primary county for 4-H YDP enrollment. A 4-H member cannot be enrolled in two different counties at the same time. Any exceptions to this residence requirement must have prior approval from 4-H YDP staff in both counties and/or states affected. 4-H YDP staff reserve the right to reassess all previously granted approvals for our county or state membership when the 4-H program year begins, on July 1. (See Request for 4-H Membership in a Neighboring County or State Form at: https://ceglenn.ucanr.edu/Glenn_County_4-H_Program_286/Forms_839/).

The agreement requires that the 4-H member and member's parent/guardian, 4-H volunteers, and staff agree to the following:

1. Acknowledgement of the reasons for the cross county or state 4-H enrollment.
2. The 4-H member agrees to follow the constitution, bylaws, policies, and procedures of the host state, county, and 4-H club.
3. The form must be completed and approved by the enrollment deadline, or the first 4-H meeting/activity attended.

Section 6 – Glenn County 4-H Fair Exhibition Requirements

The 2023-2024 program year requirements to exhibit and participate at the Glenn County Fair will be included when they are approved by the State 4-H Office.



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Section 7 - Project Completion & Annual Project Report Requirement

To be a member in good standing according to the Steps to Success in 4-H (See [Steps to Success in 4-H](#)), a Junior, Intermediate, and Senior Member must complete a minimum of 6 hours of project instruction or more as required by the project leader and additionally complete an Annual Project Report (APR) Form. Primary members must also complete a minimum of 6 hours of project instruction or more as required by the project leader, but an Annual Project Report (APR) Form is not required for project completion. The deadline for completing the form is listed below:

1. Turn in a completed APR (Annual Project Report Form) by **Monday, July 1, 2024**.

Section 8 - Meeting/Event "Make-Up" Procedure

To receive credit for missed meetings or events, the member must contact the project leader if the 4-H'er is going to miss a project meeting or a 4-H required event to meet the Glenn County 4-H Fair Exhibition Guidelines. Make-up meetings must be arranged before a meeting/event is missed.

1. The 4-H'er must receive written verification from the event facilitator, event coordinator/chair, or another project leader that the project meeting or event make-up was completed.
2. The 4-H'er must report to the project meeting what the make-up activity was and share new knowledge learned.

Section 9 – 4-H Program Fee Waiver/Reduction Policy

Glenn County 4-H Council's 4-H Program Fee Waiver/Reduction Guidelines state that each club is asked to contribute to their club's program fee waivers. Letters will be sent to the club's Key Leader shortly after enrollment ends, requesting assistance with the club's fee waivers for that program year. Council will cover any remaining fee waivers if not funded by the clubs.

Youth 4-H program fee waiver/reduction applicants must meet the monthly household cash income that is at or below 185% of the Federal Poverty guidelines, or if the family qualifies for the CalFresh food program. (Reference: <https://www.fns.usda.gov/cn/income-eligibility-guidelines>) to be automatically approved. If a family does not qualify, a written request must be submitted to the UCCE Office for approval. For more information on the State 4-H Request for 4-H Program Fee Waiver/Reduction Policy, visit: https://ceglenn.ucanr.edu/Glenn_County_4-H_Program_286/Forms_839/.

Updated June/2023.



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