



# MONTEREY COUNTY 4-H COUNCIL



## Monterey County Leader's council END OF EVENT REPORT

Club in Charge: Mission 4H

Adult Chairs: Crystal Rubbo

Youth Chairs: Giavonna Rubbo

Name of event: F.F.D. Date Feb. 10

Time 8:00 Location King City

Money budgeted  Actual money spent (with receipts) \_\_\_\_\_

Fees charged  Add a separate additional page listing all itemization

Donations  \$ amount  for what

From whom?  have they been thanked?

Add a separate additional page listing all donations

### OUTPUTS: (results)

Number of *members* in attendance 10 number of *volunteers* in attendance \_\_\_\_\_

Number of Adults in attendance 6

Was this a chaperoned event? If so, number of chaperones \_\_\_\_\_  
(Ratio of chaperones to youth listed above \_\_\_\_\_ )

### List or attach additional support materials that identify the following:

- Budget
- Menus
- Receipts
- Date(s) planning committee met
- Flyers, score cards, program, script and or forms made or used
- Spreadsheet or scanned copy list of attendees and volunteers
- Overview of Items made
- Schedule or event or timeline of planning
- Correspondence related to committee



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## Scholarships Offered

- Names and contacts of special guests
- Special staff (Nurses, lifeguards, cooks, etc.)
- Photos of layout, items or event
- Original committee description printed

What your club would do differently next time. Describe in detail what would be done differently and why:

none @ this time

Turn into the 4-H offices or the Council's Vice President