

SWPR Assignments (06/17/24)

Statewide Programs and REC Operations

**Director
Joni Rippee**

General Oversight
 Large C&G for Leadership coordination
 Laird funds
 Fire Network Program
 AREERA

Leadership Contingencies

- VP Humiston
- AVP Meyer
- AVP Tran

**Financial Analyst 4
Under recruitment**

RECs Business Analysis
 RECs Rate and Recharge Support
 RECs Business Officers Support
 RECs Contracts & Grants Mgmt.
 General Data Analysis
 Training and Documentation both
 RECs and SWPR

Manage Statewide Grants

**Assoc Director
Maru Fernandez**

REC AO- Administrative Office
 REC Business Officers Support
 REC Rate and Recharge Support
 Workforce Inclusion & Belonging Unit
 Large C&G for Leadership coordination
 Training

**Financial Analyst 4 (Contract)
Heather Kawakami**

Large Statewide Contracts and Grants

- USDA 35M

Admin Unit Finance Admin

- SWPR
- **Financial Services (AE,UC PATH)**

Interim

- SAREP, Small Farms and MFP

Training and Support

- IPM
- Other programs

**Financial Analyst 4
Damaris Camarena**

Statewide Programs

- UC Environmental Stewards

Admin Unit Finance Admin:

- Innovations Unit
- Strategic Communications

Manage Statewide Grants

- LFFI F3
- UCOP VINE (OPCL)

**Research Administrator 3
Evelia Joye**

Statewide Programs

- CA Water Institute/NIWR

Manage Statewide Grants

- SALC

Admin Unit Finance Admin:

- GACA-Government Relations

**Financial Analyst 4
Sarah Shroyer – on loan to
Controller’s office**

Academics’ Salaries for Admin
 Units, SW Programs & RECs

- UC Riverside CE Specialists
- UC Berkeley CE Specialists
- ANR based Specialists

Aggie Enterprise Lead
 Training

**Financial Analyst 3 (Contract)
Lauren Tehrani**

Admin Unit Finance Admin:

- Academic Assembly Council
- Program Teams/Workgroups
- PSU-Program Support Unit
- Vice Provosts (1)

Statewide Program

- IGIS
- AIC-Ag Policy Institute

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Statewide Programs and REC Operations

Research Admin 3 (Contract) Rosie Wright

- CE Specialists
- UC Merced
 - UC Santa Barbara
 - UC Santa Cruz
- Other:
- Sorghum Awards (Kearney-Atim)
 - CE Specialist Bruno award

Research Administrator 2 Andrea Rayray

- Admin Unit Finance Admin:
- RPM-Resource Planning & Mgmt.
- Kearney Ag Center CE Specialists
- CE Specialists
- UC Los Angeles
 - UC Irvine
- Internal Grants
- RREA Grants Program
 - ANR Grants Program
 - HRDY Grants Program
- Admin Support & Program Coordination
- Fire Network

Financial Analyst 2 (Contract) Lilliane Cruz

- Admin Unit Finance Admin:
- CE Specialists Travel Awards
 - Strategic Initiatives/Leaders
 - Endowed Chairs
 - VP and AVP Immediate Offices
 - UCOP Student Fellows (CNI & GFI)
 - PPE-Program Planning & Evaluation
- Statewide Program
- Organic Ag Institute

Admin Assistant 3 Dabie Shimoum

- Reception Backup
- SWPR purchasing contact
- Purchasing and Admin support to CE Specialists and Statewide Programs Directors
- REC Business Officers support
- SWPR website
- SWPR FA and RA support
- Neue Cow – work group updates
- JDx – Position Description
- Cost Share monthly Audit
- Account clean up and update
- Website support to Statewide Programs
- AE Invoice Payments

Admin Assistant 2 Selena Syrett

- Reception
- 2nd Street Directory
- SWPR purchasing contact
- Purchasing and Admin support to CE Specialists and Statewide Programs Directors
- Account Delegates Audits
- Account updates

SWPR Business Partner Duties (FAs & RAs)



- Unit Budget mgmt.
- Unit account mgmt.
- HR Recruitment – PMFs, PDs
- Coordinate Purchases
- Coordinate Staffing and Funding
- Budget Call
- Processing Grants – Post award mgmt.