## Form 8.9 – Club Check Request Form

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|---|---|
| Payee: | For Treasurer Use |
| Address: | Check No. |
| Date Requested: | Date of Issue: |
| Requested Amount: | Amount of Check: |

Budgeted Categories:

| Date | Description | Amount |
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| | TOTAL | $ |

Please attach **ORIGINAL** receipts for all expenses **(No reimbursement without a receipt or a completed Missing Receipt Form 8.10).**

Approved by:

| | | |
|---|---|---|
| Treasurer (print name) | Signature | Date |
| Community Club Leader (print name) | Signature | Date |