**Mendocino County 4-H County Council Meeting Minutes**

**Saturday April 4, 2020 9:00 am**

**Mendocino County UCCE Building, Ukiah**

Officers Present: President Shelly Gillean (RV/Cal); Vice President Abigail Comstock (RV/Cal), Secretary Stephanie Jensen (U); Treasurer Nathan Hayes (U); Member at large Barbara Elmer (PV)

Staff: Car Mun Kok

Attendees: Catrina Tindall (U), Kathy Babcock (M), Jami Vallejo (U), Car Mun Kok, Jessica Farfan, Natalie Spackman (W), Lovina Penry (PV)

1. **Call to order-** at Saturday April 4, 2020 9:08 AM by Vice President Abigail Comstock (RV/Cal)
2. **Flag Salute and 4-H Pledge**
3. **Introductions** New Secretary Stephanie Jensen (U)
4. **Approval of January 14, 2020 Council Minutes** –

Motion to approve the minutes by Kathy Babcock (M) and Catrina Tindall (U) provided the second. The motion carried.

1. **Youth Reports**: No youth present
2. **Treasurer’s Reports** –
3. January Council Meeting Changes to balance budget (list of changes in January minutes). Budget still remains in the old format.
4. Accounts Receivable/Outstanding was clarified-Per Jami Vallejo (U) new enrollments are not represented on the spreadsheet.
5. Car Mun advised second UC instalment invoice has not yet been received.
6. Approval or amendments of treasure’s report: Balance Sheet and Account Report

Proposed 2019-20 budget review and approval-

**Motion to approve the 2020 budget** Natalie Spackman (W) provided Catrina Tindall (U) the second. The motion carried. Unanimous vote

1. Year-end equipment audit: Will be revisited after follow up with Cathy (U) and Shelly Gillean (RV/Cal).
2. Club Banner Budget recognitions- Banners have been made and delivered to the trophy shop. They are currently closed due to Covid-19, as soon as they are received they will be distributed to the clubs.
3. Other- January fundraising Color Me Green budget invoice for $250.00 and payments are due this month. Paper and electronic invoices were to be sent out. Car Mun needs updated addresses for the club treasurers.
4. Leader membership check for $25 from an unknown leader was left at the 4-H office.
5. Natalie Spackman (W) had a parent inquire for a refund on enrollment fee. NO refunds on enrollment fees will be issued at this time per Car Mun.
6. **Approval of Treasurer’s Report:** Motion to approve by Catrina Tindall (U)and Kathy Babcock (M) second. The motion carried.
7. **Staff Report: Car Mun Kok**
8. State Budget Updates (Program Staff and Decentralization): Car Mun Kok mentioned that there have not been any additional updates from the state as far as budget reductions and funding proposals beyond 2020. Car Mun Kok was able to secure a grant with MCOE to assist in covering some staff costs for the County 4-H program for the 2019-2020 year. Any updates from the state will be provided from Car Mun Kok in the future.
9. Office Manager Update: Car Mun Kok reported that there is still no office manager in place and unsure when the position will be filled.
10. Staff Contact in November through April: Jessica Farfan still out on maternity leave return date unknown.
11. **Committee and other Reports**
12. Governance Committee:
	* 1. No discussion. Not needed at this time.
13. I&R Committee

 i. No discussion. Not needed at this time.

C. Executive Committee:

A. Secretary Position filled by Stephanie Jensen (U), 1 member at large still needs to be filled.

D. MCJALC: Kathy Babcock (M) last meeting: Ear tagging dates and enrollment has been extended, ear tags were passed out. Boonville Fair currently unknown. Redwood Empire Fair has been canceled.

1. **Old Business**

A. Shooting Sports Report

1. Car Mun sent out the check out forms- Purpose of a check out fee for maintaining the equipment and be able to replace bows and parts.

There is currently no written agreement with Pacific Outfitters

Abigail Comstock (RV/Cal) will follow up with Pacific Outfitters to inquire on a written agreement for inspections of bows.

Next executive council meeting discuss and come up with a fee.

B. Presentation Day 2020

1. Abagail Comstock (RV/Cal): RV/Cal hosted Presentations went great, had 1 primary member in each category. Provided donuts coffee and fruit on a donation base $23 in donations was received. Money spent on food goes through the club, gifts for judges requisition form can be filled for reimbursements on those funds.

C. Youth Ag Field Day- No Updates at this time

1. **New Business**

A. Extravaganza- At this time cancel at county level due to Covid-19 current situation and no face-to-face. Catrina Tindall (U) inquire if it could be postponed to August fair as she is coordinating the Jr Bldg., and is being held at the fairgrounds. Catrina Tindall (U) will coordinate and update should it move forward. Kathy Babcock (M) - Decrease in numbers interested in non-animal activities in the community, Car Mun seeing it lower in the rural area and increased in the metro areas.

B. Unknown the status of state field day. Car Mun will have and update next week on if it will be rescheduled or not. PV is open to hosting Fashion Revue and will work with it if and when State Field Day gets rescheduled.

C. 4-H Camp- Unknown status currently still on as planned at Mendocino Woodlands talk of potentially transition trainings and meetings virtually. Possibility of camp being transitioned to a virtual format to give teen leaders the opportunity of virtual trainings and workshops. Car Mun will provide updates as they become available. Teen staff meeting currently under way.

D. Redwood Empire Fair

1. Dog Obedience Rally system will be unique to this area as we have not done it in this area. Last year quite a few youth showed up for regular obedience. Kelly with Blue Ribbon Pets has online resources that help walk youth through the process. You are able to talk with your dog more compared to the standard process and should be more fun for the youth.

2. Horse Showmanship in Willits- at the Fairgrounds the week before fair. Moving the day of the dog showmanship to the same day as the horse showmanship. Lower audiences due to it not being at the fair, encourage youth to go watch the events.

3. Junior Bldg. Catrina Tindall (U) will be coordinating the building

As of right now has been in touch with Joe and Jennifer at the fairgrounds, all currently on hold due to Covid-19 as it progresses Club signups will be sent out. If there is anything you want to see add or change please contact Catrina. Youth presentations slots will be available- will count towards youth presentations. Interest in silent auction to sell youth still items, currently coordinating with the fairgrounds, exhibits will be released 2pm on Sunday.

E. Presentation Day 2021 Planning

Any club wanting to commit or partner with another club for 2021? Rotation for the clubs? Traditionally held in January or February. Deadline to register for state presentation day is May 13, State Presentation day is held May 30- Possibility of it moving to virtual for this year, Area presentation day has been canceled unknown at this point if it has moved to virtual platform.

F. Tractor Supply April 29-May 10 paper clover days has been postponed by Tractor Supply

Fall dates: October 7th to Nov 18th Car Mun will update when further is received

Sign-ups worked will with Sign up genius

G. Potter Valley Rabbit & Cavy show will be canceled

H. July Meeting scheduled for July 11th which is the same week as 4H camp that was the 6th through the 10th – discuss virtual meeting or wait until it gets closer to July – at this time schedule for zoom.

I. Cloverbud field day- Catrina Tindall (U) suggests it be moved early during open enrollment to help bring in additional members in the community. Attempt to get each club to have an activity booth, inquire if fairgrounds would allow it to be hosted there. Catrina can contact the fairgrounds if a definitive date is set. Possibility of September 19th – Inland and Coast separate days due to coast having earlier enrollment date.

J. Other New Business - Discussion of loss of revenue do to closures and canceled fundraisers, currently the form is geared towards the county offices, however discussion in club level revenue maybe included in the future. Clubs should keep record to show any possible loss of revenue or impacted due to the current situation.

1. **Club Reports**
	* Fort Bragg – Representative not present.
	* Long Valley – Representative not present.
	* Mendocino Spartans – Had meeting in March, working on setting up virtual platform to check in with kids.
	* Potter Valley- April meeting was not planned due to spring break. Planning on having next meeting in May via Zoom, are interested in hosting fashion revue. Hoping local area will strongly support a virtual show should fair be canceled. Is it in writing anywhere for a 4H member to take a market animal to fair have to be enrolled by October 15th and have to be enrolled in the market project they determine?
	* Redwood Valley/Capella- In the process of setting up virtual club meeting.
	* Round Valley – Representative not present.
	* Ukiah – Emails have been sent out as updates come in.
	* Willits –With schools being out venue for a lot of meetings have been lost. Many parents questioning if they should purchase animals or not.

**XII. Meeting Dates**

* 2019-20 Council Meeting Dates: April 4th (Ukiah), July 11th (Ft. Bragg), October 3rd (Ukiah)
* 2019-20 Exec Council Meeting Dates: March 11th, June 10th, September 9th, December 9th. All Exec Council meetings are at 6 PM at the UCCE Office in Ukiah.
* MCJLAC: Meets on the second Monday of the month at Willits High school Ag Room

**XIII. Adjourn Meeting** at 11:47am