**Mendocino County 4-H Leaders’ Council  
Meeting Minutes**  
January 9th 2021  
Zoom Link:  <https://ucanr.zoom.us/j/91450100842?pwd=ZGFDdXR6cHFNMURQUUZLbTZFT0wwQT09>

Meeting ID: **914 5010 0842**

Passcode: **998949**

**Officers**: President:Abigail Comstock (RV); Vice President:  Jami Vallejo ; Secretary: Stephanie Jensen; Treasurer:Jaime Vallejo (Temp) ; Member at large: Barbara Nordin-Elmer

Attendance: Jessica Farfan, Abigail Comstock, Barbara Nordin-Elmer, Jeniffer, Randrup, Jami Vallejo Gina Weaver, Garrett Weaver, Stephanie Schneider.

* **Call to order: 0917 hrs.**
* **Flag Salute and 4-H Pledge: lead by youth members (if present)**
* **Introductions Changing of officer positions**
* **Approval of minutes from July10th, 9:00 AM council meeting**
* **Reports by 4-H Youth (if applicable)**

Garret Weaver Ukiah Shamrocks: Thursday Club meeting recently discussed YQCA and upcoming fairs.

* **Treasurer’s Report:** Through December 2020
  + Approval or amendments of treasurer's report: Balance Sheet and Account Report -Not available currently. (Postponed)
  + Year-end equipment audit: Postponed until further notice.
  + Laptop Operating System update and Microsoft Office purchase: Jami Vallejo to provide cost information.

Per Jami currently have Windows 7 and need to upgrade to Windows 10. Motion to purchase Windows Package with $500 cap Barbara Nordin-Elmer, second Gina Weaver

* + Other
* **Staff Report: Jessica**
  + Covid-19 Questions/Update
    - No major updates
    - Please check website for latest updates and information
    - 4H virtual toolbox- Great for assistance in holding virtual meetings.
  + Staff Assistant update – still pending. Needs approval from county.
  + Updates on project leader and CCL training: recording available and live Q&A sessions
  + Policy on recording youth images during a virtual 4-H activity
  + Updates on staff hours- Jessica will be in the office on Friday afternoons and early evenings. During the week available via email.
  + Enrollment fee invoices sent out and due to make County Council by January 22nd Please checks payable to Mendocino County Executive Council
  + Other
* **Committee and Other Reports**
  + Governance Committee & Incentives and Recognition (I and R) Committee
    - Need Committee Chairs for when the committees reconvene
  + Executive Committee
    - Need a treasurer as soon as possible-Jami is currently holding the seat temporarily.
    - One Member at Large position open
  + MCJLAC Report – No meeting for December next meeting will be January 11th,2021. Overall committee happy with the virtual and the loading out of animals, lessons learned will help and potentially carry over when fairs resume live.
* **Old Business**
  + Shooting Sports Report (on hold)
    - Process update and determine fee
    - Cost list and contract with Pacific Outfitters
  + Other Old Business
* **New Business**
* Camp 2021
  + Unsure due to COVID- there will be a virtual camp offered, uncertain if we will have a county level in person.
* County Presentation Day
  + Will be a joint virtual event with Lake and Mendocino counties survey and registration is due February 8th.
  + Official date is February 13th.
  + Registration survey has been sent out – https://ucanr.edu/survey/survey.cfm?surveynumber=32740**-** please check your email and respond.
  + Judges and room hosts are still needed, specific number not yet known.
  + Record Book Judging
    - County record book judging is underway. For clubs that have not sent judges list, please do so in order for your club’s books to be judged.
    - Youth who are interested to go to State, please complete Intent to Submit form on the state website and fill out the cover sheet and get it to Jessica as soon as possible.
    - Additional content for State Level submission. Gina will be looking into further.
    - State Record books resources: http://4h.ucanr.edu/Resources/Member\_Resources/RecordBook/RBCompetition/StateCompetition/
* Other
* **4-H Club Report**
  + Fort Bragg
  + Long Valley
  + Mendocino Spartan’s
  + Potter Valley
  + Redwood Valley/Calpella- Have not held project meetings to date, meetings will be starting soon. Swine group only group that has over the 10-youth meeting and restrictions will be worked around according, new officers will be having their first meeting, many members aging out club has many young members.
  + Round Valley
  + Ukiah- Gina just had 6th meeting YQCA Training has been discussed, discussed virtual shows, presentation day workshop being set for the end of January. Project reports swine, floral, sewing, rabbits/cavy have all had virtual meeting, leader quarterly meetings being held.
  + Willits-Jennifer Randrup (new parent/volunteer) working on getting meetings set up.
* **Meeting Dates**
  + 2021-22 County Council April 3rd, July 10th , Oct 2nd, January 8th
    - Virtual until further notice
    - 9am
  + 2021-22 Exec Council March 10th, June 9th, September 8th, December 8th
    - Virtual until further notice
    - 6pm
* MCJLAC: Meeting every two weeks (virtual)
* **Motion to adjourn**Jami Vallejo1008 hours.