

# MONTEREY COUNTY 4-H COUNCIL



## Monterey County Leader's council END OF EVENT REPORT

Club in Charge: Spring 4-H

Adult Chairs: Courtney Bayles and Kelly Violini

Youth Chairs: Lexi Lanini

Name of event: Club Book Judging Date 7/23 + 7/24

Time 6-8pm Location 23<sup>rd</sup> - Lrg. Conf Room 24<sup>th</sup> - Cafeteria Rm

Money budgeted \_\_\_\_\_ Actual money spent (with receipts) \$267.87

Fees charged 0 Add a separate additional page listing all itemization

Donations cookies + berries \$ amount 0 for what meals

From whom? Parents + Dirk Giannini have they been thanked? yes  
Add a separate additional page listing all donations

### OUTPUTS: (results)

Number of *members* in attendance 20 number of *volunteers* in attendance 6

Number of Adults in attendance 10

Was this a chaperoned event? If so, number of chaperones no  
(Ratio of chaperones to youth listed above na)

List or attach additional support materials that identify the following: see Binder

Budget

Menus

Receipts

Date(s) planning committee met

Flyers, score cards, program, script and or forms made or used

Spreadsheet or scanned copy list of attendees and volunteers

Overview of Items made

Schedule or event or timeline of planning

Correspondence related to committee

## **County Book Judging Final Report 2018**

Spring 4-H County Commitment

Judging Dates July 23rd - Salinas and July 24th - King City

The Monterey County 4-H Club Book Judging was held on July 23 and 24, 2018. Spring 4-H was the club in charge of the event. The Club Committee began planning the week of May 14th with emails to Lorin as we had not had any information from her sent to us. Upon information being provided that Club books were due on the 17th of July we set the judging dates for the 23rd and 24th of July.

Our first order of business was to draft a flyer and send to the County Office for approval. The Spring Committee also utilized SignupGenius to make it easy for people from all clubs to sign-up and learn and grow through this event. The county Office also continued to blast emails to club leaders to make sure each club was represented on one of the two judging nights.

Our turnout in Salinas on July 23rd was over 30 people. We began the event promptly at 6 pm with a light meal and refreshments. Then Kelly Violini went through and explained the judging sheet, the binders, the reason to have these documents etc. Lorin Lurz then spoke on behalf of the County office. We began the judging process about 6:20 (please see the picture section for room set-up, etc). With this great turnout we judged all but 4 books(Spring and Buena Vista) that were held back to be judged in King City the following evening.

The King City event had a very poor turn out. There was 3 adult advisors and 2 youth members there to judge. We also provided a light super and refreshments for them and brief training as they all had previously judged or had prepared books.

As an overall event our committee feels it was successful. We do have changes that we would like to make and those suggestions and comments will be sent via letter to the Council under separate cover.

## **County Book Judging Timeline 2018**

Spring 4-H County Commitment

Judging Dates July 23rd - Salinas and July 24th - King City

### April

Pick commitment and receive binder at Council meeting

### May

Contact Lorin for information. Email was sent to Lorin the week of May 14. Draft of Flyer sent to Lorin for Approval.

### June

By Council Meeting:

- Flyer approved by County Office and ready for distribution
- Rooms for both judging days reserved
- SignUpGenius distributed

June 26 - Club Management met with Lorin to review score card, timeline of planning as well as event, educational component of events and core committee work.

### July

Books Due to County Office on July 17th

July 18 - Pick up books from office and check-in sheet.

July 19-22 - Review, organize, label judging sheets and prepare for judging events

July 23 - Salinas Judging Event

July 24 - King City Judging Event

July 25 - compile scores and organize and review work/binders to be returned to County Office

July 27 - Return all County Books as well as judging sheets to Lorin

\*This is the timeline to accomplish the book judging. We had a separate team that worked together to provide food and beverage at both judging nights. We also ordered and provided each club with a set of binders for this coming years records.\*

MONTEREY COUNTY 4-H COUNCIL

CHECK REQUEST FORM

Date: 7.25.18

Make check payable to:

Name: Nicole Hostert

Address: 117 Alameda Ave  
Salinas CA 93901

City State ZIP

Description of Reimbursement: Food for County Book Judging

Invoice(s) or Receipt(s) Amount: \$ 98.05, \$ \_\_\_\_\_, \$ \_\_\_\_\_, \$ \_\_\_\_\_

Total to be Reimbursed: \$ 98.05

Please attach any supporting invoices, receipts, etc.

Event, function, or budget category: County Book Judging

Requested by: Nicole Hostert

MONTEREY COUNTY 4-H COUNCIL

CHECK REQUEST FORM

Date: 7.25.18

Make check payable to:

Name: Monterey County Fair

Address: 2004 Fairgrounds Rd  
Monterey CA 93940

City State ZIP

Description of Reimbursement: Binders + Tabs

Invoice(s) or Receipt(s) Amount: \$ 169.82, \$ \_\_\_\_\_, \$ \_\_\_\_\_, \$ \_\_\_\_\_

Total to be Reimbursed: \$ 169.82

Please attach any supporting invoices, receipts, etc.

Event, function, or budget category: County Book Judging

Requested by: Kelly Violini / MCF

# County Book Judging Photos



Welcome Table and Table Set-up with County Books

# Welcome, Introductions and Directions

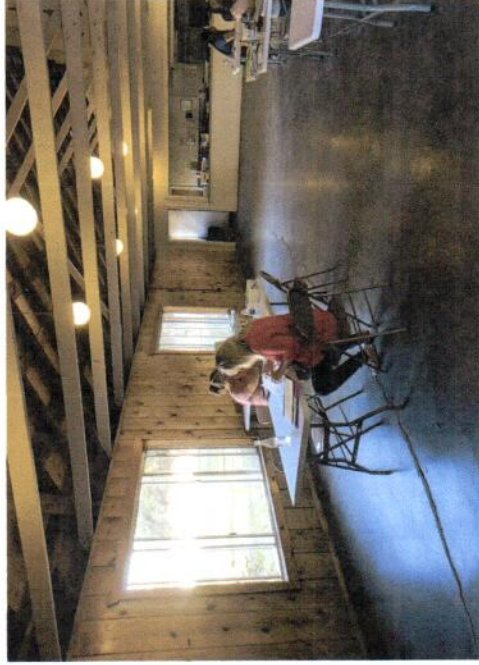


Table Set-up

Dinner was served before the judging began



# King City Judging Night





# HEAD • HEART • HANDS • HEALTH



## 4-H Club Treasury & Secretary Book Judging and Training

### Who should come:

- Incoming club Treasurer, Secretary, youth members, adult volunteers, Officer Advisors and Community Club Leaders are invited to participate in “hands on” learning.
- This is an opportunity to explore how 4-H club books are created, managed and completed for your club’s yearly charter requirements.

*Don't miss it!*

### When & Where:

Monday, July 23, 2018—6 pm  
Ag Office—Large Conf Room

Tuesday, July 24, 2018—6pm  
South County Location

**Refreshments provided**  
Hosted by Spring 4-H and the  
Leader’s Council

Sign up using the SignUpGenius link below for those interested in learning -

<https://www.signupgenius.com/go/20f044eafa82fa0fd0-monterey>

Looking for more information? Please call 831-759-7386 or email: [lormannlurz@ucanr.edu](mailto:lormannlurz@ucanr.edu)



University of California  
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4-H Youth Development Program

UC  
CE



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