

HOW TO APPLY:

So you want to do an Emerald Star project!

To apply and complete an Emerald Star project, simply

1. First think about what you want to do
2. Talk to your community club leader about your idea, they will need to sign your application.
3. Ask a leader to act as your advisor during this project.
4. Applicants can ask for a special meeting with committee if he/she has a problem with project deadlines.

Then follow the steps as indicated in the chart below.

Note: Post this chart in a prominent place and use it to keep track of each step as it is completed and to remind you of what you need to do next.

Name _____ Emerald Star Project _____

Steps	What to do	Due Date- Submit to UCCE 4-H Office	Date Submitted	Who forms were turned into at office or mailed, etc.	Date Completed/ approved
Step 1 Apply	Emerald Star application (idea of what you want to do)	When can begin project?			
Step 2 Plan	4-H Project Planning and goal setting	As soon as possible after project has been approved			
Step 3 Do	Conduct your project				
Step 4 Report	Share results- Put together a final presentation with documentation- posters, timeline, budget, photos, etc.	Complete after project/event is conducted Submit final report and one for record book.			
Step 5 Present	Emerald Star announcement At Achievement night- October	At least two weeks prior of Achievement night for current year presentation			

Mariposa County 4-H Emerald Star Application and Guidelines

Application Due Date- June 30

What Does an Emerald Star Applicant Do?

An Emerald Star applicant must present a proposed project plan to be completed during the current 4-H year. They must complete this plan (part 1), submit a self-evaluation of their plan (after completion, part 2), and show good leadership qualities and overall 4-H work throughout the year. The member must present a project to be offered on a multi-club basis, county, or area level or in the community during the following year. Some examples are:

- Design a project manual
- Make leader's teaching aids for various projects
- Hold a mini fair for non-traditional 4-H audience

Please remember these are only example ideas.

The important factors to consider in deciding what to do for an Emerald Star Project are the following:

1. Is it something useful, something that is needed, is it a new project, or does it have a new spin on a former Emerald Star project?
2. Does it provide a chance for you to demonstrate leadership beyond the project level in your own club?
3. Is it a scope you can handle— area, cost, time, skills you have or can acquire, people involved?
4. Has a time schedule been prepared that is feasible?
5. Review plan with Emerald Star Advisor (4-H leader or 4-H Staff) before submitting to committee.
6. Who does it benefit and does it help fulfill “Making the Best Better”
7. The project should take place throughout the current program year.

How to Become an Emerald Star?

1. To apply to be an Emerald Star candidate, a 4-H member must meet the following criteria:

- Currently enrolled in the 4-H program.
- What star achieved or working towards? _____
- In 7th grade or above.
- Demonstrated leadership roles such as committee person, club officer, Junior/Teen Leader, or other roles in 4-H or other clubs or organizations.

2. Candidates for Emerald Star must complete the Emerald Star packet which includes:

- Complete Part One (Due June 30).
- Complete Part Two after project completed.
- Complete oral interviews as scheduled. Included in interview; budget, timeline/calendar.
- Meet with advisor periodically with updates.

Selection Process

An oral interview will be conducted by a committee of a minimum of five (5) 4-H Leaders from different clubs within three weeks after the application due date. This interview will provide candidates with an opportunity to verbally present their project plan, answer questions, and discuss 4-H.

The committee will ask the 4-H member the following questions and complete a weighted evaluation form:

- Is this project a value to the Mariposa County 4-H Program, members and/or leaders?
- Is this project a value to the community and to others?
- Is the project plan ~~is~~-realistic, practical and can it be accomplished?
- Does the project plan shows thought and is it in keeping with what 4-H stands for?
- If monies are involved in your project that may result in a net profit, where at the end of your project would you propose that the overages be donated? (i.e., 4H Counsel, Community Organization or Club...etc.)

Additional Meetings If Accepted

If the project is accepted, the member will begin their plan of action. There will be two additional meetings with the committee to see how things are progressing. The committee will evaluate if the member has successfully completed the at an exit interview.

What Will Mariposa County 4-H Program Provide?

The Mariposa County 4-H Council will provide an Emerald Star emblem. Emerald Star Advisor, 4-H leaders, and 4-H Council will provide leadership support.

Mariposa County
4-H Emerald Star Application Form
Part One (Due by June 30th)
COMPLETE ALL SECTION OF PART ONE

Name _____ Grade _____

Address _____

Club _____ Phone _____

Title of Plan or Project: _____

Emerald Star Advisor(s): _____

On attached pages, please answer the following:

1. What is the purpose of this plan or project?
2. What are your goals? What will you learn? What will others learn? What do you want to accomplish or achieve with this project?
3. What is your plan of action to achieve your goals? (Explain what you are planning to do and what kind of activity, project, or work it will be.)
4. What type of audience will benefit from the plan or project?
5. What do you expect to gain from this experience?
6. What resources (people, materials, facilities, etc.) will you use to complete this project?
7. Will the plan/project need financing? If so, how much will you need, what will the money be used for, and how will be money be acquired? Include budget.
8. By what date do you expect the project to be completed? (Attach calendar/timeline)

Candidate's signature: _____ Date _____

I understand and support my son/daughter in carrying out this Emerald Star Project:

Parent/Guardian signature: _____ Date _____

As the Emerald Star candidate's advisor, I have read and discussed the project with the candidate and I agree to supervise the candidate with this project.

Advisor's signature: _____ Date _____

The Emerald Star Committee has given approval to proceed with this Emerald Star Project. _____

Committee signatures: _____, _____, _____

_____, _____, _____ Date _____

Mariposa County 4-H Emerald Star Completion Report

Part Two

Name: _____ Date _____

Address: _____

Phone: _____ Club: _____

This is the final report of your plan or project. You will also be giving a full oral presentation to a panel of reviewers. Pictures are optional. When you have completed this report, contact the UCCE Office to arrange your final interview.

On attached pages, please answer the following:

- 1. How did you complete your plan? What happened, what did you do, who was involved, how did you advertise it, and what were the results?**
- 2. What did you learn from this project or plan?**
- 3. If there were other participants, what did they learn?**
- 4. What were the high points in doing this plan/project, and what were the low points?**
- 5. Suppose you could go back to the beginning of this project and start fresh, what changes would you make in the action plan you wrote and the work you did developing this activity?**
- 6. Additional comments or information about the project?**
- 7. Discuss greatest challenge.**
- 8. If monies were involved in your project provide a closing profit and loss statement.**

Emerald Star Applicant's signature: _____ Date: _____

Approved for Emerald Star: yes _____ no _____

Emerald Star Committee Approval Signatures: _____,

_____ Date _____

4-H H Coordinator's signature: _____ Date _____