

**Criteria for assessing the quality of online courses**

Course title: \_\_\_\_\_

Authors: \_\_\_\_\_

Course length: \_\_\_\_\_

DPR CEU? \_\_\_\_\_

	Yes	Partially	No	Criterion
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Course topic is relevant to _____ area and adds value of subject and information to the target audience
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Course content is in line with _____ principles (author credibility, content accuracy, reviewed by other experts)
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does course have accompanying materials? (Instructional goal, learning objectives, story board, instructional strategy, narration document, quiz/test question bank)
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the course developed in the authoring software used in UC ANR (Adobe Captivate, Adobe Presenter)
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Audiovisuals in the course are properly credited. Authors obtained permission to use audio visuals that were not created originally for the course.
6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Visual components of the course are of acceptable quality (quality images of relevant size, no blurry photos, no shaking video, etc.)
7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Audio components of the course are of acceptable quality (clear audio of acceptable uniform volume, no disturbing noise, acceptable voice speed, etc.)

- 8    Is transcript or closed captions of the audio component available to meet ADA (WCAG 2.0) compliance?
- 9    Instructional design of the course follows good practices (multimedia, contiguity, modality, redundancy, coherence, personalization, and segmenting principles)
- 10    Graphic design follows good practices (color scheme, font size and type scheme, graphical elements, etc.)
- 11    Quiz and test questions meet quality standards (short and clear questions clearly linked to course objectives, no confusing answer options, etc. )
- 12    Course was edited for style and grammar (preferably complies with \_\_\_\_\_style guide)
- 13    Course is compatible with LMS used by UC ANR – [eXtension Moodle](#) (SCORM or xAPI standard)
- 14    Can the course fee be charged to cover course maintenance and reporting
- 15    Is the course finished or are more changes necessary to finalize?  
Who will finalize: requester or \_\_\_\_\_ staff?

Does the course meet most of the criteria?

**Yes**

**No**