

4-H Executive Committee Minutes

August 8, 2017 Location – 4-H Office

Voting Members: (underlined if present)

Katherine Vanderwall – President
Peggy Alexander – Past President
Keith Wentworth - Vice President
Shirley Morse – Council Treasurer
Laura Burke – Secretary
Karen Hayes – C&L

Non-Voting Members:

Julie Frazell – UC Staff
Nicole Gentry - UC Staff
CarMun Kok – UC Staff

Meeting called to order at 5:10 PM by K. Vanderwall

Discussion Items

Review/corrections to minutes of last Executive Committee meeting.

M/S S. Morse / P. Alexander MC

Review/corrections to minutes of last Council meeting.

M/S S. Morse / L. Burke MC

Treasurer's Report: (by Shirley) as of 07/31/2017 Total Restricted: \$25,670.28

Total Unrestricted: \$16,680.81.

New/unfinished Business

- Emma Farrell – All Star Project: reviewed application and contract - requested changes to contract (Citizenship & Expansion), and made suggestions for application (to include age range & limit # of kids). Also informed her that Club visits must be made in person and they must be educational. Suggested to work on educational portion as she goes so that her momentum for the project is not lost. She is to report to EC on progress, and report must include something – not just ‘nothing new’. She was also reminded that she will need 2 adult volunteers present (so she should start thinking of that now). Emma will make changes/corrections and resubmit prior to next EC meeting.
- 2017/2018 Budget – Shirley: Reviewed proposed budget, agreed on removal of 2 line items (Equip. Rental/Office Supplies), changes to amounts of 3 others (Club Start-up Funds, Enrollment Fee Waiver, and Fingerprinting), and adding 2 more (Leader Fingerprinting Fee and 4-H Mgmt. Board Annual Fee). Shirley will update and present to Council for approval. *We also need Council to approve the writing of the check for this year's check for the 4-H Mgmt. Board Annual Fee.*
- Kelseyville Inventory – Julie: Club has been closed for 3 years. Inventory was taken to the 4-H office. Office will be retaining anything Council can use – bank account will also be closed.
- Council Bank Account: With the closure of Bank of America in Lakeport, we will be transferring account to SBMC.

Discussion/Updates:

- State Management Board fee: Will council cover the re-fingerprinting fee for volunteers years at \$25 each. Members: Jill Crane, Joni Falkenberg, Cindy Nolan, Patricia Pachie, Val Schweifler, Cynthia Smith, Kevin Smith, Jill Walker, Richard Walker, & Elisa Young – *place on agenda for next Council meeting*

- EC Meeting Days: Nicole will be unable to attend meetings on scheduled Tuesdays, so we will be moving meetings to the second Wednesday of every month. (We all agree we would rather have her at the meetings than not!)
- Volunteer E-forum – Julie: The National Volunteer E-forum will be taking place on: 10/5, 11/2, and 12/7. We will be sending information to clubs and if we receive responses, we will determine which dates to host.
- Achievement Ceremony – Peggy: Cole Creek has volunteered to supply the ice cream & toppings. Peggy will be providing the cups/bowls, utensils.

Reports:

- None

Office Report:

- None

M/S to adjourn the meeting at 6:26 PM: by P. Alexander / S. Morse.