

Monterey County 4-H Council Minutes

Meeting: January 21st, 2014

**1. Call to order:** President, Cara Brent's called the meeting to order at 7:05 at the County Office in Salinas. Cara Brent's led the Pledge of Allegiance the 4-H Pledge.

**2. Roll Call & Introduction of Guests:**

The following County Council Officers, Extension Staff and 4-H Club Representatives were present:

Cara Brents, President and Kristi Trotter(Natividad)	Mary Hughes and Alan Morisoli (King City Blue Ribbon)
TJ Plew, 1 <sup>st</sup> Vice President and Trina Hearne (King City Rural)	Melissa Martella (San Benancio)
Rhonda Hurtado, 2 <sup>nd</sup> Vice President (Mission)	Erik and Staci Wilkins (Lockwood)
Dana Guidotti, Treasurer (Mission)	
Jacque Palmer (Aromas)	JoAnn Etchison (Royal Oaks)
Dee Delapena and Kelly Urquides (Buena Vista)	Stefanie Burgess (Spring)
Tracy Pezzini and Carla James (Chualar)	
Cyndra Ramey and Natalia Bahena, (Greenfield)	Lorin Lurz (Staff)
Christina Kaupp (Gonzales)	Lynn Schmitt-McQuitty (Staff)

The following guests were present: Samantha, Cole and Jenell Burk, Lauren and Cyndie Ferrell (San Benancio), Wesley Pezzini and Sam Daoro (Chualar), Bret Wilkins(Lockwood), Brooke Rianda and Beth Bryant (KCBR), Rod Ichikawa and Leslie Lombardi (Gonzales), Alyssa Hurtado (Mission), Pete and Jeremiah Lee (Spring). Jocelyn Sosa, Catherine Higgins (All star, TLAW Advisor)

**3. Additions and Corrections to the Agenda:** Approved with corrections.

**4. Secretary's Minutes:** Moved to approve November meeting minutes with corrections motion made by Rhonda Hurtado and seconded by Jacque Palmer. Motion carried and minutes approved with corrections.

**5. Treasure's Report:** Novemeber 19, 2013 thru January 20, 2014. Total Expenses \$5,211.61. Beginning Balance \$6,721.85 Ending Balance \$31,356.86. Restricted funds \$723.11. Ending Available Balance \$30,633.75. Reserve Totals: \$119,666.92. Combined Checking & Savings: \$150,300.67.

**6. Youth Reports:**

Lauren Ferrell from San Benancio shared about the Pancake Breakfast on January 11<sup>th</sup>. And looking forward to overseeing Fantastic Field Day. Also shared the clubs buddy program. Wesley Pezzini from Chualar shared their fundraiser Pine Boughs. Alyssa Hurtado from Mission shared Bowl- o Rama was very successful. Also Mission hosted and Pedro and Swiss Sausage night that was also very successful.

**Club sharing:** None

**7. All Star/TLAW Advisor Report:** All Star, Jocelyn Sosa, said thank you to King City Rural for inviting them to their clubs Community Meeting. Jocelyn, Mariah shared their presentation for LCORT. Tlaw, Bret Wilkins shared also. Catherine Higgins shared the All Stars and TLAWs were preparing for LCORT, Fantastic Field Day, Presentation Night and sectional Presentation Day.

**8. Committee Reports:**

**Incentives & Recognition:** KCR and Royal Oaks- No report

**Expansion and Review:** San Benancio and Aromas – No Report

**Bowl O Rama Wrap up:** Mission – Dana reported 82 bowlers total expenses \$339.50. for bowling, pizza and prizes. All had fun.

**Fantastic Field Day-San Benancio- Melissa Martella- 2/01/2014 Spreckels.**

1. Club 1 San Benancio-Oversees all, Provides Lunch, Provides Poster Contest Judging, Registration and Livestock Judging. Budget \$500. 5 rotations of 20 mins each. Entertainment music and slide show of camp. Food available throughout the day.
2. Club 2 Aromas- Judging contest, Have a member explain why it was judged it that way and why. 16 categories. Final Tabulations and Certificates.
3. Club 3 Natividad-Dessert Judging contest. 3 age group categories. Asking for 3 dozen pieces. 3 categories. Eliminating all nuts in any recipes. And coconuts.
4. Club 4 Chualar – Vegetable Judging contest.  
Overall ideas, someone to explain rules and each rotation in the beginning. Have a lead guide to lead members through rotations and an adult to supervise. No talking allowed! Practice within clubs rotation you are in charge of.  
County provides Awards and Certificates. ALL STARS and TLAWs Will do a Presentation, Scavenger hunt and Another Game with dress up Costumes.

**County Presentation Night, March 7<sup>th</sup> at 6pm**

1. Gonzales oversees all- Judges and monitors orientation will begin at 5:30. Check in 5:45. Forms will be due Feb 25. Each club must send an adult judge and a junior judge for each presentation. Be prepared have extra's lined up. Make sure Presenters that signed up, show up.
2. Entertainment and Dinner
3. Lockwood – Tabulations, judges training, room monitor training and runner training. Using Sectionals format.  
Lynn suggested asking outside adults as judges, county supervisors ect...

**4-H Camp- Stephanie Burgess (Spring)-Camp Maemac dates June 22-27.** Shared the minutes from their last meeting. The committee strongly recommends adding an additional day. The current cost is \$227 per camper an additional day would raise it to \$285 per camper. Motion made by Mary Hughes to raise the camper fee to \$285 to add an additional day to camp Seconded by Rhonda Hurtado. Motion Approved.

**Fashion Review:** Buena Vista – Date pending Sectional Presentation day. Budget \$150

**Break out Committee-** to review proposed corrections/additions four Council by –laws in the following areas: By-Law Amendments page, county Participation Fees Statement- Going to be discussed in Executive Council Meeting.

**Calendar:** Council President, Cara Brent’s

- Tues, Jan. 21<sup>st</sup> Leaders Council Meeting 7pm
- Fri, Jan 24<sup>th</sup>-26<sup>th</sup> LCORT and TLAW’s 7<sup>th</sup> to 9th Graders
- Sat, Feb. 1<sup>st</sup>, Fantastic Field Day, Speckles School
- Thurs. Feb. 6<sup>th</sup>, Salinas Farm Day
- Mon, Feb 10<sup>th</sup>-Camp Committee, location tba
- Mon, Feb 17<sup>th</sup>, offices closed
- Tues, Feb 18<sup>th</sup>, Leaders Council Meeting, 7pm
- Fri, Mar 7<sup>th</sup> – County Presentation Night
- Mon, Mar 10<sup>th</sup> Camp Committee,
- Wed, Mar 12th, S. County Farm Day
- Tues. Mar 18<sup>th</sup>, Leaders Council Meeting in South County, 7pm
- Mon, Mar 31<sup>st</sup>, Offices closed
- Mon, April 14<sup>th</sup> Camp Committee
- Tues, April 15<sup>th</sup>-Leaders Council
- Sat, April TBA – Sectional Presentation Day
- May 12<sup>th</sup>- Camp Committee
- June 16<sup>th</sup> Camp committee

**9. Staff Reports:**

**Lynn Schmitt**-McQuitty, Youth Development advisor, Tri County – Lorins old position as Military Liaison will be available soon. 8 hrs a week, \$15 an hour. Science Mentoring program at Alisal starting Feb 1. San Benito Office is moving. Lynn will have new phone #, and will have it by the end of Feb.

1. **Lorin Lurz, 4-H County Program Rep- LCORT** update - 27 members are signed up to go, 5 chaperons and the event has spent 4,950 of the \$5,000 council budget. Members have received their orientation and I’m looking forward to the stories when they get back!
2. **Club Bylaws and Club rules.** To date I have had 1 training session with 3 clubs and another one planned for Greenfield. - In each CCL packet is a copy of the “dream bylaws” that I worked on over the quiet days of the holiday. These are examples of bylaws that are in line with the 4-H program. Some came from clubs, some were improved upon from clubs and some items were from concerns that have been shared. It is recommended for all matters that do NOT go under bylaws governance, that your club considers “Club Rules”. These are matters that are specific to your club. Possibly even things that have “always bee”. It needs to be in writing so that members and parents can be notified of these matters.

Again, I've heard from a number of clubs who have reworded their problem areas and have presented once before the membership and plan to vote in by their February meeting. Thank you. Reminder – all bylaws changes need a 2/3 vote. If your club has been notified by me that there were areas that needed to be modified and you have not, your club has not had its bylaws signed by the county director and therefore your club is not in good standing. That is a step you will want to take as fair season is coming up.

If you are a CCL or officer advisor that has presented these ideas before the club and you have received blank stares or phone calls telling you are wrong – please consider the training I offered. I have had one training and review session with spring, BV and Greenfield and I am offering another on February 3<sup>rd</sup> in Greenfield.

3. **Financial policy training** to prepare for club budget planning in March  
As I move ahead to begin to help clubs review club budget's for next year, Plan on training around March, I will host a Financial policy review. It will be a "fireside chat" I will meet with adult volunteers, parents and members to review financial policy of the 4-H program. This is not treasury, not bookkeeping, not the nuts and bolts of club money. That date and location will be sent out soon to CCLs.
4. **New Outreach flyer for club use** – There is the final version of the new generic 4-H flyer that will be used for all outreach. Have a look. It is currently being translated into Spanish. You can write comments on this form tonight. This will post on the website so you can download and use at anytime.
5. **Club scholarships review** update- thank you to the clubs that have turned in their scholarships. I am reviewing them and researching the guidelines that clubs should consider when awarding money to youth members. You can plan on there will need to be written criteria, a committee to review and dates for submission. Clubs cannot just give more than \$25 as a gift. Any questions?
6. **Ideas for adult/parent** volunteers for clubs – during this club bylaw review, many CCL asked "what can I make my parents do?" Let's move away from making members and parent volunteers do things and look at ways to ask for help for the sake of the club. Last month, some clubs shared their ways of encouraging adult and parent volunteers.

I will email this list to CCLs

7. **Community Leaders.** Upcoming sharing date in April. I'm still planning on offering a Community leader Boot Camp for incoming, newer or even long time Community Leaders. I'm looking for a date and a location such as a barn. I'll be in touch through email
8. **Tobacco use policy modification**
9. **Midyear review and Club Survey.** If you are interested, this would be a good time for your club officers to consider a MID YEAR review. This is a process in which you go back to the Club program planning guide and look at what you have completed so far. This can be done at an officers meeting, and executive board meeting or a club meeting ( if you have the time) This avoids things being last minute as the program year comes to a close when school is getting out, members are graduating or going on vacation and the secretary's books still needs to get done.  
Club surveys – I'd like to propose a club challenge – in your packet is a meeting survey form the 2013 officer's manual. Try using this at your next meeting. It can be a useful tool to know how much your members know about the club meetings. It can help your officers to plan productive meetings. After reviewing it, your officers may make some changes. I would love to hear about your results in using this and ask that you share at the next meeting.
10. **Training** – I went to a 2 day new employee conference at UC Davis.

**10. Unfinished Business:** Council by Laws needs to be reviewed by a committee. Proposed correction/additions in the following areas: By Law Amendment page, Council Participation policy, County Participation Fees and statement and county member Discipline policy.

10. **New Business:** Presidents Request for Executive board meeting within 2 weeks to discuss By law changes.

**11. Adjournment**

Adjourned at 8:40PM

**Next Council Meeting Tuesday, February 18th, 2014 at 7pm Monterey County Salinas Office**

**Respectfully Submitted by, Melissa Martella  
Monterey County Council Secretary**

